



IMMIGRATION Canada

Family Class

Sponsorship of a spouse, common-law partner, conjugal partner or dependent child living outside Canada

Part 3: Country Specific Instructions

India, Bhutan and Nepal

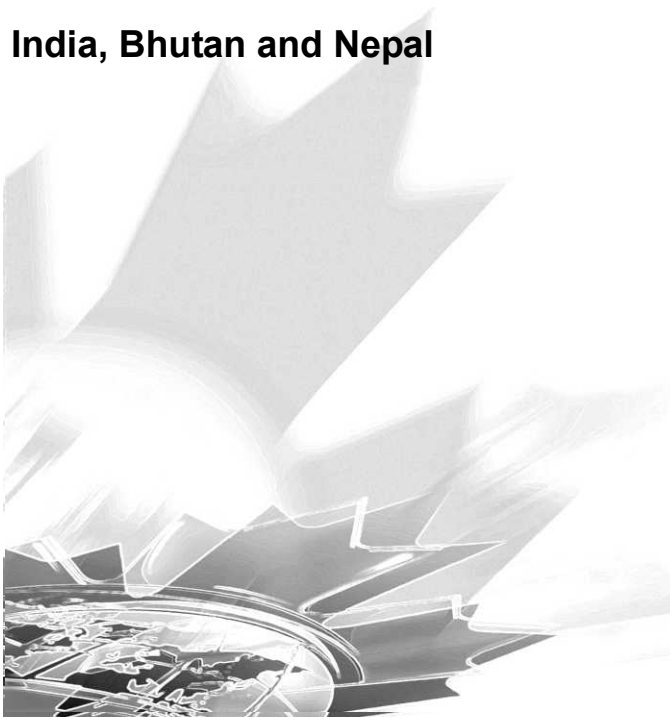


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This application is made available free by
Citizenship and Immigration Canada and
is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Appendix A

Document Checklist - Immigrant

Send the following documents with your application and check (☑) each box when they are enclosed.

- Send originals of the immigration forms (item 1) and police certificates.
- Send photocopies of all other documents, unless instructed otherwise.
- If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.
- Check that each form is complete and signed, where applicable. Once completed, send the forms to your sponsor with all your supporting documentation.

If any of the documents listed below are missing, your application will be returned.

| | | |
|----------|--|--------------------------|
| 1 | IMMIGRATION FORMS | |
| | Generic Application Form for Canada (IMM 0008) - This form is completed by you, the principal applicant. | <input type="checkbox"/> |
| | Additional Dependants/Declaration (IMM 0008DEP) - This form is completed by you, the principal applicant, if you have more than five (5) family members. | <input type="checkbox"/> |
| | Schedule A - Background/Declaration (IMM 5669) - You and each of your family members 18 years of age or older must complete their own copy of this form. | |
| | Additional Family Information (IMM 5406) - You and each of your family members 18 years of age or over must complete their own copy of this form. | <input type="checkbox"/> |
| | Sponsored Spouse/Partner Questionnaire (IMM 5490) - Complete this questionnaire if your sponsor is your spouse, common-law partner or conjugal partner. | <input type="checkbox"/> |
| | Use of a Representative (IMM 5476) - If you want us to deal with a representative on your behalf, complete and sign this form. | |
| | Supplementary Information Form (Details of Foreign Travel) You and each of your family members 18 years of age or older must complete their own copy of this form. | <input type="checkbox"/> |
| | Note: This form is attached to Appendix A . | |

2 IDENTITY AND CIVIL STATUS DOCUMENTS



Birth and/or baptism certificate

Note: If the birth is registered late, include the original baptism certificate and other original documents establishing identity such as:

- old school records (Fifth class, Middle standard and Matriculation certificate), and
- Voter's ID card.

Court documents concerning custody of children, if applicable.

For any family member who is a Canadian citizen or permanent resident of Canada, send a photocopy of their:

- citizenship certificate,
- permanent resident card,
- *Record of Landing* (IMM 1000) or *Confirmation of Permanent Residence* (IMM 5292 or IMM 5688),
- immigrant visa.

| If you are... | Then you must provide... |
|----------------------|---|
| Married | <ul style="list-style-type: none">• Marriage certificate or• Other proof such as an old ration card and Voter's ID card. |
| Divorced | <ul style="list-style-type: none">• Complete divorce petition,• Judgement and• Final divorce decree. |
| Separated | Certificate of legal separation for you and your spouse, common-law or conjugal partner. |
| Common-Law | Proof of this relationship through documents such as: <ul style="list-style-type: none">• joint bank accounts• joint lease or mortgage or home ownership deed• affidavits attesting to the fact that you have been living together and representing yourself to your community as living in a conjugal relationship for at least one year |

If your spouse is deceased, provide the original death certificate or any other official documentation that pre-dates the application. Also indicate the date and year of death.

3

CHILDREN'S INFORMATION



Provide the following documents:

- Provide the following documents: Original birth certificate for each child (which shows the names of the parents)
- School certificate (Fifth class, Middle standard and Matriculation certificates)
- A letter from the medical practitioner or hospital if one of your children has a physical or mental disability

For each dependent child 22 years of age and older, you must provide proof of **continuous full-time studies**:

- Complete school records, transcripts or mark sheets (from the time they reached 22 years of age to the present date)
- Letters from school(s), institutes which include the number of hours of classes attended per day and the number of days attended per week and,
- Proof of full financial support by parents since reaching the age of 22.

If your children are adopted, provide an explanation and proof if the adoption was done according to customary law and not through courts such as:

- Original adoption deed
- Photographs of the adoption ceremony
- Power of attorney documents, if applicable
- Evidence of contact and financial support with adoptive parents
- Letter of no objection from the Central Adoption Resource Agency (CARA), Ministry of Women and Child Development, Government of India. The guidelines which outline CARA requirements can be found at: www.cara.nic.in/guidelinefamily.htm
- For international adoptions, the competent authority of the child's residence and province of intended destination must declare **in writing** that they approve of the adoption as conforming to the Hague Convention.

Note: Each of the above-mentioned documents are required for citizenship or immigration applications for adopted children.

If you are divorced or separated, you must include proof that you have custody of the children, that you have fulfilled all obligations in custody agreements, and that the children are able to move to Canada.

4

TRAVEL DOCUMENTS AND PASSPORTS



Photocopies of passports or travel documents for you, your spouse or common-law partner and dependent children. Include copies of pages showing:

- passport number,
- date of issue and expiration,
- your photo,
- name and surname (good name),
- date and place of birth.

If you live in a country different from your nationality, include a copy of your visa for the country in which you currently reside.

Note: All prospective immigrants must hold a valid regular passport. Diplomatic, official or public affairs passports are not valid for an application for permanent residence in Canada.

| | | |
|---|---|--------------------------|
| 5 | PROOF OF RELATIONSHIP TO SPONSOR | <input type="checkbox"/> |
| <p>If you are being sponsored by your spouse, common-law partner or conjugal partner, you must send evidence of the relationship such as;</p> | | |
| <ul style="list-style-type: none"> • Proof of your sponsor's visits such as airline ticket coupons, boarding passes, copies of pages of your sponsor's passport showing entry/exit stamps • Wedding photographs depicting all the rituals of a traditional wedding, • Wedding reception and post wedding photographs, • Evidence of continued contact with sponsor such as phone bills, letters and e-mails and • Marriage certificate issued by the Registrar of Marriages. | | |
| <p>If you are a common-law or conjugal partner, provide;</p> | | |
| <ul style="list-style-type: none"> • evidence that your relationship is genuine and continuing, • has existed for at least 12 months prior to your application, • details of the history of your relationship and, • at least two statutory declarations from individuals with personal knowledge of your relationship supporting your claims. | | |
| <p>Note: Photos must be loose; do not send them in binders, albums, frames or other such containers. Do not send video discs or video cassettes. Do not send musical greeting cards or other similar documents containing electronic or mechanical devices. Do not send calling cards.</p> | | |
| 6 | POLICE CERTIFICATES AND CLEARANCES | <input type="checkbox"/> |
| <p>Police certificates or clearances from each country in which you and every one in your family aged 18 years or older have resided for six months or more since reaching 18 years of age. You must attach the original police document(s). Please consult our website for specific and up-to-date information on how to obtain police certificates from any country.</p> | | |
| 7 | PROOF OF MEDICAL EXAMINATION | <input type="checkbox"/> |
| <p>For you and each of your family members, provide Copy 2 of the Medical Report Section A, given to you by your Designated Medical Practitioner (DMP) (Photocopies will not be accepted)</p> | | |
| 8 | PHOTOS | <input type="checkbox"/> |
| <p>Supply six (6) recent photos for each member of your family and yourself. Read the instructions in your guide in the following sections:</p> | | |
| <ul style="list-style-type: none"> • "Completing the Immigration Forms" and, • Appendix B: Photograph Specifications. | | |

Name: _____ File #: _____ Date: _____

SUPPLEMENTARY INFORMATION FORM - DELHI

To be completed by ALL applicants aged 18 years or older

DETAILS OF FOREIGN TRAVEL

1. How many passports have you had, including the one you currently hold? _____
2. Please list all the countries that you visited and that you have lived in outside of India. If this is not applicable, please enter "N/A":

| Dates (dd/mm/yyyy) | | Purpose of Travel | Country |
|--------------------|------|-------------------|---------|
| Entry | Exit | | |
| | | | |
| | | | |
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Please read and sign the following declaration:

I (please print your full name) _____

DECLARE THAT THE ABOVE STATEMENTS ARE TRUTHFUL, COMPLETE AND CORRECT, AND I MAKE THIS DECLARATION CONSCIENTIOUSLY BELIEVING IT TO BE TRUE AND KNOWING THAT IT HAS THE SAME FORCE AND EFFECT AS IF MADE UNDER OATH.

Signature

Date

Appendix B

Photo Specifications

Notes to the applicant

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

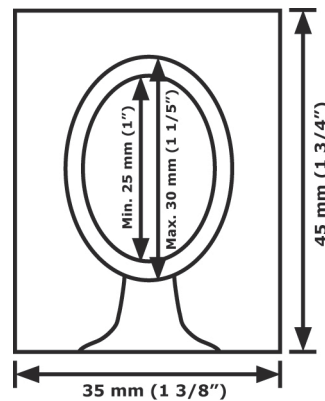
Notes to the photographer

The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.



Appendix C

Fill out this form and take it with you to your medical appointment.

You and all your family members who are not already Canadian citizens or permanent residents must fill out Appendix C and undergo and pass a medical examination, whether they will be joining you in Canada or not. Make enough photocopies of this page for your needs before you start filling the boxes.

For complete instructions about your medical examination and how to find a Designated Medical Practitioner (DMP), read the Medical Instructions section in IMM 3999, Part 2: The Immigrant's Guide.

1. Person to be examined

Surname / Family name

Forename / Given name(s)

Date of birth

| | | |
|-----|-------|------|
| Day | Month | Year |
| / | / | |

Country of birth

Sex

Male

Female

Relationship to sponsor

Spouse

Conjugal partner

Common-law partner

Dependent child

Address *

Telephone number

2. Principal applicant, if different from person in 1

Surname / Family name

Forename / Given name(s)

Date of birth

| | | |
|-----|-------|------|
| Day | Month | Year |
| / | / | |

Address *

3. Visa office** that will be processing the file

* If you live in China, provide your address in English and in Pinyin.

** If you are not sure which of our visa offices will be processing your application for permanent residence, consult our [website](#) or contact your sponsor. If you do not enter this information, your application may be delayed.