



DOCUMENT CHECKLIST

PART 1 - CONFIRMATION OF CANADIAN CITIZENSHIP OF THE ADOPTIVE PARENT(S)

Send the following documents with your application and check each box when they are enclosed.
Failure to provide the necessary documents will result in delays in the processing of your application.

Form		
1	<i>PART 1 - Confirmation of Canadian Citizenship of the adoptive parent(s)</i> (CIT 0010) - completed, dated and signed	<input type="checkbox"/>

Documents		Format	
2	Two (2) pieces of personal identification for the person who is making the application on behalf of the adopted person (adoptive parent or legal guardian)	Clear and legible certified true copy	<input type="checkbox"/>
	OR Two (2) pieces of personal identification of the adopted person (if 18 years of age or older)		
3	One (1) proof of the adopting parent(s) Canadian citizenship	Clear and legible certified true copy	<input type="checkbox"/>

Fee		Format	
4	Receipt showing total amount paid online	Copy	<input type="checkbox"/>
	OR Copy of the Receipt form showing the amount paid at a financial institution in Canada (Original form IMM 5401)	Original	

Other documents		Format	
5	Legal documentation proving guardianship, if applicable	Clear and legible certified true copy	<input type="checkbox"/>
6	Translations for any submitted documents that are not in English or French. Translations must include: <ul style="list-style-type: none"> • a translation, and • an affidavit 	Clear and legible certified true copy	<input type="checkbox"/>
			<input type="checkbox"/>
7	Supporting documents to prove a name change, if applicable	Clear and legible certified true copy	<input type="checkbox"/>
8	This document checklist	Copy	<input type="checkbox"/>

9	You have addressed the envelope with sufficient postage to: Case Processing Centre - Sydney-Adoption, P.O. Box 10030, Sydney NS, B1P 7C1, CANADA	<input type="checkbox"/>
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