



DOCUMENT CHECKLIST

APPLICATION FOR CANADIAN CITIZENSHIP UNDER SUBSECTION 5(1)

ADULTS (18 YEARS OF AGE AND OLDER)

Send the following documents with your application. Check each box once you enclose the item.

Failure to provide a fully completed application form or the necessary documents will result in the return of your application. If you are sending more than one application (for example, family members), and one of the applications is incomplete, ALL the applications will be returned to you.

- Application for Canadian Citizenship - Adults (CIT 0002), fully completed, signed and dated.** See section "**Step 2. Complete the Application**" in the instruction guide to know how to complete the form.
- Photocopy** of your *Record of Landing* (IMM 1000) or *Confirmation of Permanent Residence* (IMM 5292 or IMM 5688). If this document is no longer in your possession, provide an explanation letter and see section "**Step 1. Gather Documents**" in the instruction guide.
- Photocopy of both sides** of your Permanent Resident Card (PRC) if you have one. If this document is no longer in your possession, provide an explanation letter and see section "**Step 1. Gather Documents**" in the instruction guide.
- Photocopy** of language evidence. See section "**Step 1. Gather Documents**" in the instruction guide.

You do not need to provide language proof if:

- You are 65 years of age or older;
- You have a disorder, disability, or condition that is cognitive, psychiatric or psychological in nature which prevents you from providing proof of language ability and you have included supporting documentation to support your claim;
- You are deaf which prevents you from providing proof of language ability and you included supporting documentation to support your claim; or
- You completed LINC classes from January 2008 to October 2012 and were not presented with a certificate.

- Photocopies of biographical pages of passports and/or travel documents covering the six (6) years immediately before the date of your application, or since you became a permanent resident, whichever is most recent.** If these documents are not in your possession, provide an explanation in the space provided in question 6 D on the application form and see section "**Step 1. Gather Documents**" in the instruction guide. **Note:** if your passport validity was extended, include a photocopy of the page(s) containing the extension stamp(s).
- Photocopy** of two (2) pieces of personal identification, one of which must have your photo on it. If there is information on both sides of your personal identification documents, provide a photocopy of both sides. See section "**Step 1. Gather Documents**" in the instruction guide for examples.
- Two (2) citizenship photos. See the [Citizenship application photograph specifications](#) page.
- On-line Physical Presence Calculator (printout from the Internet) or the form *How to Calculate Physical Presence* (CIT 0407) **fully completed, signed and dated.**
- Fees.** Copy of the receipt showing the amount paid. See section "**Step 3. Pay the Fees**" in the instruction guide for the acceptable methods of payment.

If this applies to you:

- Translation** of any documents that are not in English or French and an **affidavit** from the translator. See section "**Step 1. Gather Documents**" in the instruction guide.
- Date of birth correction or a name change:** see section "**Step 1. Gather Documents**" in the instruction guide to know which documents to include.
- Completed *Residence outside Canada* form (CIT 0177) **fully completed, signed and dated, and any supporting documents.** See section "Step 2. Complete the application" in the instruction guide.
- Original** police certificates or clearances from each country where you were present for a total of 183 days or more in the four (4) years immediately before the date of your application. If you are unable to obtain a police certificate, provide an explanation in the space provided in question 6 M on the application form. Consult [How to get a police certificate \(police check\)](#) for specific and up-to-date information on how to obtain police certificates from any country.
- Completed *Use of a Representative* form (IMM 5476). See section "Step 2. Complete the application" in the instruction guide.
- Request form for a Change of Sex Designation* (CIT 0404).

Mail your fully completed application form and all required documents to:

By regular mail:

Case Processing Centre - Sydney-Grant Adults
Box 7000
Sydney, Nova Scotia
B1P 6V6

By courier:

Case Processing Centre - Sydney-Grant Adults
49 Dorchester Street
Sydney, Nova Scotia
B1P 5Z2

(Include this completed *Document Checklist* with your application package.)