



# DOCUMENT CHECKLIST

## APPLICATION FOR CANADIAN CITIZENSHIP UNDER PARAGRAPH 5(2)(a) MINORS (UNDER 18 YEARS OF AGE)

Send the following documents with your application. Check  each box once you enclose the item.

**Failure to provide the necessary documents will result in delays in the processing of your application.**

Form	
1	<i>Application for Canadian Citizenship - Minors</i> (CIT 0003) - completed, signed and dated <input type="checkbox"/>

**Photocopies of identity and immigration documents**  
**Do not send** original documents of the following as they will **not** be returned promptly.  
**Note:** If supporting documents are not in English or French (for example, a birth certificate issued in another country) you must supply a photocopy of each original document, a translation and an affidavit from the person who completed the translation. Translations from family members are not acceptable.

1	Your child's Canadian immigration record/paper (either your child's <i>Record of Landing</i> (IMM 1000) <b>or</b> <i>Confirmation of Permanent Residence</i> (IMM 5292), <b>and</b> both sides of your child's Permanent Resident Card (PRC), if your child has one. <input type="checkbox"/>
2	Your child's birth certificate (see the guide for instructions on Quebec issued birth certificates) <input type="checkbox"/> <b>In the case of an adopted child send:</b> Your child's Adoption order <input type="checkbox"/> <b>In the case of an adopted child living in Quebec send:</b> "Jugement d'adoption"; <b>or</b> <input type="checkbox"/> "Jugement sur requête en adoption"; <b>or</b> <input type="checkbox"/> "Reconnaissance de jugement d'adoption"; <b>or</b> <input type="checkbox"/> "Certificat d'inscription d'adoption"; <b>or</b> <input type="checkbox"/> "Attestation d'adoption"; <b>or</b> <input type="checkbox"/> "Lettre d'attestation d'adoption". <input type="checkbox"/>
3	Two (2) pieces of your child's personal identification (For example, a Canadian health insurance card, a school record, a hospital or immunization record or the page of a passport containing his or her photo and personal information.) <input type="checkbox"/>
4	If applicable, proof of the child's parent's Canadian citizenship (For example, a certificate of Canadian citizenship or a Canadian birth certificate). <input type="checkbox"/>
5	If a legal guardian is applying on behalf of the child, provide legal documentation proving guardianship <input type="checkbox"/>

Photos	
1	Two (2) citizenship photos (refer to the form <i>Citizenship Photograph Specifications</i> - CIT 0021) <input type="checkbox"/>  If the child is 14 years of age or older, the child must sign his or her name in the white area below each of the photos. <b>Do not print.</b>  If the child is under 14 years of age, leave the signature strip blank and print the child's name on the back of the photo. Put both photos of the child in an envelope.  <b>Do not staple, glue or otherwise attach the photos directly to the application.</b>

Fee	
1	Copy 2 of the <i>Receipt</i> form showing the amount paid No other form of payment is acceptable. <input type="checkbox"/>

Other	
1	This <i>Document Checklist</i> (CIT 0463) <input type="checkbox"/>

<b>You have addressed the envelope with correct postage to:</b> <input type="checkbox"/> Case Processing Centre, Sydney-Grant Minors, Box 7000, Sydney, Nova Scotia, B1P 6V6
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