
IMMIGRATION Canada

Temporary Resident Visa

Bangkok Visa Office Instructions



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**Document Checklist – Temporary
Resident Visa**

This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Application for a temporary resident visa – Checklist

Complete and place this checklist on top of your application.

Any document not in English or French must be accompanied by a certified translation.

Failure to submit all required documentation may result in the refusal of your application or processing delays.

False statements or submission of fraudulent documents will result in immediate refusal and potentially legal action.

Note: the submission of an application with the documents listed above does not guarantee the issuance of a visa. The visa officer may also request additional documents before a decision is taken.

All applicants should submit the following documents:	✓
Two photographs meeting the photograph specifications for each applicant. Signed, dated and taken in the past six (6) months. Write the name and birth date of the individual on the back. Applicants who need to give their biometrics do not need to submit paper photographs.	<input type="checkbox"/>
Valid passport from each person requiring a temporary resident visa. Your passport should be valid for at least six (6) months from the date of travel to Canada. Include all cancelled or expired passports , if applicable. If you do not reside in your country of citizenship, please provide your work permit or temporary stay permit.	<input type="checkbox"/>
Photocopy of the biodata page for each applicant	<input type="checkbox"/>
Proof of sufficient funds to cover expenses for the duration of your visit. CAN+ If you have travelled to Canada in the last ten (10) years or currently hold a valid United States nonimmigrant visa and can provide proof (entry stamps in passport, proof of the valid visa), no proof of financial support is needed. For all others, provide proof of financial support to cover the expenses for the duration of your visit: <input type="checkbox"/> Copies of bank statements or bank book covering the past three months. <input type="checkbox"/> Any additional relevant documentation (employment letter, pay slips, proof of pension, business registration, investments, etc.)	<input type="checkbox"/>

<p>If you are not paying for your own trip:</p> <p><input type="checkbox"/> Provide a letter signed by the person paying and a photocopy of their passport, or other official identification with photo and a bank certificate proving that they have sufficient funds.</p> <p><input type="checkbox"/> Describe how this person is related to you.</p> <p><input type="checkbox"/> These documents must be dated within three months of the date on which the application is submitted.</p>	
<p>Explain the purpose of your trip :</p> <ul style="list-style-type: none"> • details of your itinerary in Canada; • provisional travel arrangements (airline or hotel booking); • letter of invitation from the person or business you will visit; • registration at a conference; • letter from your employer (as applicable). 	<input type="checkbox"/>
<p>Family Information Form IMM 5707, fully completed, dated and signed.</p>	<input type="checkbox"/>
<p>If applicable, you must also submit:</p>	<input checked="" type="checkbox"/>
<p>If you have answered “yes” to any of the background information questions on the application form, provide a completed and signed Schedule 1 form (Application for Temporary Resident Visa – IMM 5257B) and include it with your application.</p>	<input type="checkbox"/>
<p>A letter from your employer authorizing your leave and indicating the following:</p> <ul style="list-style-type: none"> • firm's address and phone number; • your job title; • date hired; • your salary; • the name of your supervisor; • the period of leave authorized. <p>If you are travelling on business, the letter should also outline the purpose of your trip, and include the names and addresses of the companies you will visit.</p> <p>If you are self-employed, please provide evidence of your business (business registration, license and financial documents etc.).</p>	<input type="checkbox"/>
<p>If you own a company or business, you must provide the following documents (originals):</p> <ul style="list-style-type: none"> • Commercial registration; • Tax certificate; • Corporate bank statement for at least the last six (6) months; and 	<input type="checkbox"/>

<ul style="list-style-type: none"> As much evidence as possible of on-going business and volume of activity. For example, if you own an export/import company, you must provide your license to import or export, shipment invoices or customs clearance documents. 	
<p>Proof of current studies – an official document confirming your registration as a student at an academic institution.</p>	<input type="checkbox"/>
<p>If you are planning to visit a friend or relative, provide a letter of invitation.</p>	<input type="checkbox"/>
<p>Minors (persons under 18) travelling alone or with only one parent must provide custody documents, or a letter of authorization from the non-accompanying parent, or a letter of authorization signed by both parents or legal guardians, whichever is applicable in the circumstances. An official document showing the signature of the parent(s) must also be provided (e.g., passport). If the other parent is deceased, please provide a copy of the death certificate.</p>	<input type="checkbox"/>