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# IMMIGRATION

# Canada

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## Family Class

## Sponsorship of parents, grandparents, adopted children and other relatives

## Visa Office Specific Instructions Cairo



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Ce guide est également  
disponible en français

# Appendix A

## Checklist

Assemble all your documents as listed. Check (☑) each applicable item on the checklist and attach the checklist to your documents (a paper clip will do). Send photocopies of all documents, **unless instructed otherwise**. The *Engagement*, if you intend to live in the province of Québec, and the police certificates, must be **originals**. If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.

1.	<p><b>IMMIGRATION FORMS</b> Check that they are complete and, where applicable, signed:</p> <p><b>Additional Family Information (IMM 5406)</b> - You and each of your family members 18 years of age or older must complete their own copy of this form. <input type="checkbox"/></p> <p><b>Use of a Representative (IMM 5476)</b> - If you want us to deal with a representative on your behalf, be sure you have completed and signed the form. <input type="checkbox"/></p>
2.	<p><b>IDENTITY AND CIVIL STATUS DOCUMENTS</b> <input type="checkbox"/></p> <p>Birth, marriage, final divorce or separation certificates for yourself and spouse or common-law partner; death certificate for spouse if applicable. Photocopy of <i>Citizenship Certificate</i> or immigration visa for any dependants who are Canadian citizens or permanent residents of Canada.</p>
3.	<p><b>CHILDREN'S INFORMATION</b> <input type="checkbox"/></p> <p>Children's birth certificates (which name their parents); adoption papers for adopted dependent children; proof of custody for children under the age of 18 and proof that the children may be removed from the jurisdiction of the court; if the children will not accompany you to Canada, proof that you have fulfilled any obligation stated in custody agreements. Proof of continuous full-time studies of all dependent children aged 22 or over. Proof of <b>continuous full time studies</b> of all dependent children aged 22 or over: complete school records/transcripts since attaining age 22, letters from the schools indicating the number of hours of classes attended per day, and the number of days attended per week, and proof of full financial support by parents since reaching age 22.</p>
4.	<p><b>TRAVEL DOCUMENTS AND PASSPORTS</b> <input type="checkbox"/></p> <p>Passports or travel documents for yourself, your spouse or common-law partner and dependent children. Include only copies of pages showing the passport number, date of issue and expiration, your photo, name, date and place of birth. If you reside in a country different from your nationality, include a copy of your visa for the country in which you currently reside. Please note that all prospective immigrants must hold a valid regular passport; diplomatic, official, service or public affairs passports are <b>not</b> valid for immigration in Canada.</p>
5.	<p><b>PROOF OF RELATIONSHIP IN CANADA</b> <input type="checkbox"/></p> <p>Proof of relationship to your sponsor in Canada, such as birth or marriage certificates.</p>
6.	<p><b>FAMILY COMPOSITION CERTIFICATE</b> <input type="checkbox"/></p> <p>Family composition certificate ("Kashf El Ahl") issued by the Civil Register ("Sigil El Madani").</p>
7.	<p><b>POLICE CERTIFICATES AND CLEARANCES</b> <input type="checkbox"/></p> <p>Police fingerprint record for yourself and each member of your family aged 18 or over included in your application. Police certificates or clearances from each country in which you and everyone in your family aged 18 years or over have resided six months or more since reaching 18 years of age. <b>You must attach the original police documents.</b> Please consult our <a href="http://www.cic.gc.ca/english/information/security/police-cert/index.asp">website</a> at: <a href="http://www.cic.gc.ca/english/information/security/police-cert/index.asp">www.cic.gc.ca/english/information/security/police-cert/index.asp</a> for specific and up-to-date information on how to obtain police certificates from any country.</p>

<b>8.</b>	<b>ENGAGEMENT</b> The <b>original</b> of the <i>Engagement</i> if you intend to live in the province of Québec.	<input type="checkbox"/>
<b>9.</b>	<b>PHOTO REQUIREMENTS</b>  Supply <b>four (4) photos</b> for each member of your family and yourself. Follow the instructions provided in section <b>How to Complete the Forms</b> of the application guide and in <b>Appendix B: Photo Specifications</b> .	<input type="checkbox"/>

## Mailing your application

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Place all of your documents in a sealed envelope and mail them to:

**The Canadian Embassy**  
**6 Mohamed Fahmy El Sayed Street**  
**Garden City**  
**PO Box 1667**  
**Cairo, Egypt**

Translations recognized by the Canadian Embassy:

- **Birth certificates** translated into English at the Ministry of Health in Lazoghly.
- **Education certificates** issued in English from each university or institute.
- **Others**; e.g. marriage, divorce, custody certificates translated at the Ministry of Justice in Lazoghly.

**Note:** Police fingerprint certificates do not need to be translated.

# Appendix B

## Photo Specifications

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### Notes to the applicant

**TAKE THIS WITH YOU TO THE PHOTOGRAPHER**

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

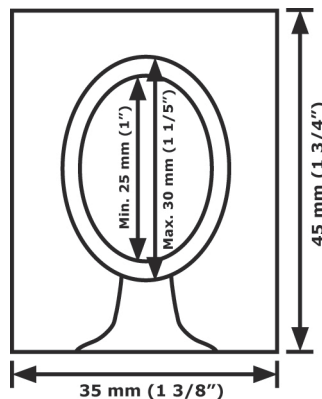
### Notes to the photographer

#### The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

#### The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.





# Appendix C

## Medical Instructions

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Everyone included in your application, whether accompanying you or not, must undergo a medical examination with a physician on the list of designated doctors. If you are a divorced or separated parent, a minor child of whom you have joint or sole custody is considered your dependent child, even if he or she usually lives with the other parent and is not accompanying you to Canada.

Instructions for the medical examination will be provided after your application has been assessed by an Immigration Canada officer. You should not undergo a medical examination until you have been specifically instructed to do so.

You will be responsible for the costs of the medical examination for all of your family members.

At the time of the medical examination you and your family members will be required to present individual passports as evidence of identity. **If your family members do not already have individual passports, you should apply to obtain them now.**

The permanent resident visa has the same validity period as the medical results, that is, 12 months from the date of the first examination or test. Consequently, if you undergo a medical examination before other stages of processing are completed, this will limit the validity of your visa, and your visa could expire before you are ready to travel to Canada.