



IMMIGRATION Canada

Family Class

Sponsorship of parents, grandparents, adopted children and other relatives

Visa Office Specific Instructions Rabat



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**Ce guide est également
disponible en français**

Appendix A

Checklist

Assemble all your documents as listed. Check (☑) each applicable item on the checklist and attach the checklist to your documents (a paper clip will do). Send photocopies of all documents, **unless instructed otherwise**. The *Engagement*, if you intend to live in the province of Québec, and the police certificates, must be **originals**. If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.

Attach the requested documents by following the order below:

1. IMMIGRATION FORMS	<input type="checkbox"/>
Check that they are complete and, where applicable, signed: Application for Permanent Residence - This form is completed by you, the principal applicant.	<input type="checkbox"/>
Schedule 1 - You and each of your family members 18 years of age or older must complete their own copy of the form Schedule 1 - Background/Declaration.	<input type="checkbox"/>
Supplementary Information – Your travels - This form is provided at the end of this Appendix and must be completed by you, the principal applicant.	<input type="checkbox"/>
Additional Family Information - You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
Use of a Representative - If you want us to deal with a representative on your behalf, be sure you have completed and signed this form.	<input type="checkbox"/>
Make sure that the spelling of your family name and given names is the same as the spelling in your passport. If you were born in a country that is not a member of the European Union or Switzerland, please attach a photocopy of your application form.	
2. IDENTITY AND CIVIL STATUS DOCUMENTS	<input type="checkbox"/>
<ul style="list-style-type: none">• National identity card• Birth certificate• Marriage certificate, annulment, final divorce decree, certificate of legal separation for yourself and your spouse or common-law spouse, as applicable• Death certificate for your former spouse, as applicable You must inform us immediately of any change in your marital status, whether before or after receiving the permanent resident visa.	
3. CHILDREN'S INFORMATION	<input type="checkbox"/>
<ul style="list-style-type: none">• Your family booklet• Birth certificates including parents' names• Adoption papers for adopted dependent children• In the case of divorced or separated parents, a court document indicating custody of children under 18 years of age• Proof of continuous, full-time studies for all dependent children aged 22 years or over:<ul style="list-style-type: none">• complete school records or transcripts since attaining age 22, and• proof of full financial support by parents since reaching age 22. You must inform us immediately of any change in family composition whether the change occurred before or after receiving your permanent resident visa.	

4.	TRAVEL DOCUMENTS AND PASSPORTS	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Passports or travel documents for you, your spouse or common-law partner and your dependent children. Include copies of pages showing the passport number, date of issue and expiry, your photo, name, date and place of birth, as well as all pages with stamps or visas. • If you live in a country other than your country of citizenship, attach a copy of your visa or residency permit for the country where you currently live. • You and your accompanying family members must hold valid regular passports when you obtain permanent resident visas. Diplomatic, official, service or public affairs passports are not valid for immigration to Canada. 	
5.	PROOF OF RELATIONSHIP IN CANADA	<input type="checkbox"/>
	<ul style="list-style-type: none"> • Proof of relationship to your sponsor in Canada, such as birth, adoption, marriage certificates • Proof of that person's status in Canada: photocopy of the permanent resident card, confirmation of permanent residence or Record of Landing (IMM 1000) or proof of Canadian citizenship such as photocopy of pages of a Canadian passport or Canadian citizenship card. 	
6.	POLICE CERTIFICATES AND CLEARANCES	<input type="checkbox"/>
	<p>Original police certificates from each country in which you and everyone in your family aged 18 years or over have lived for six months or longer, since reaching 18 years of age. Please consult our Web site at: www.cic.gc.ca/english/information/security/police-cert/index.asp for specific and up-to-date information on how to obtain police certificates from any country.</p>	
7.	ENGAGEMENT	<input type="checkbox"/>
	The original of the <i>Engagement</i> if your intention is to reside in the province of Quebec.	
8.	PHOTO REQUIREMENTS	<input type="checkbox"/>
	Supply four (4) recent photos for each member of your family and yourself. Follow the instructions in your guide (see Photos in section on completing the Application for Permanent Residence in Canada) and in Appendix B: Photo Specifications .	

Mailing your application

Place all your documents in a sealed envelope in the order specified in the checklist and mail them to:

Postal address

**The Canadian Embassy
 Visa Section
 31 Hamza Street
 C.P. 709
 Agdal, Rabat
 Morocco**

Street address

**The Canadian Embassy
 Visa Section
 31 Hamza Street
 Agdal, Rabat
 Morocco**



SUPPLEMENTARY INFORMATION

Your travels

IMM
5562
(05-2004)
English

The principal applicant must complete this form.

If there is not enough space to provide all the necessary information, use an extra sheet of paper. Print your name and the form's title on the additional sheet.

1 - Your full name

Family name

Given name(s)

FOR OFFICE USE ONLY

2 - List all trips you, and if applicable, your family members have taken outside your country of origin or of residence in the last ten years (or since your 18th birthday if this was less than ten years ago). Include all trips: tourism, business, training, etc. If you or your family member did not travel outside of your country during this period, check "did not travel".
For example:

04-2004	04-2004	6 days	Madrid, Spain	Business
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a) You

did not travel

From		To		Length	Destination (City and country)	Purpose of travel
M	Y	M	Y			

b) Your spouse or common-law partner

did not travel

From		To		Length	Destination (City and country)	Purpose of travel
M	Y	M	Y			

c) Your dependent child 18 years old or older

did not travel

Given name(s)

From		To		Length	Destination (City and country)	Purpose of travel
M	Y	M	Y			

d) Your dependent child 18 years old or older

did not travel

Given name(s)

From		To		Length	Destination (City and country)	Purpose of travel
M	Y	M	Y			

e) Your dependent child 18 years old or older

did not travel

Given name(s)

From		To		Length	Destination (City and country)	Purpose of travel
M	Y	M	Y			

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* and will be used for the purpose of assessing your application for permanent residence according to the requirements of the Act. It will be retained in Personal Information Bank CIC PPU 039 entitled Overseas Immigration Case File identified in **Infosource**. It may be shared with other organizations in accordance with the consistent use of information under the *Privacy Act*. Under the *Privacy Act* and the *Access to Information Act* individuals have the right to protection of and access to their personal information. Details on these matters are available at infosource.gc.ca and through the Citizenship and Immigration Call Centre. **Infosource is also available in Canadian public libraries.**

Appendix B

Photo Specifications

Notes to the applicant

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

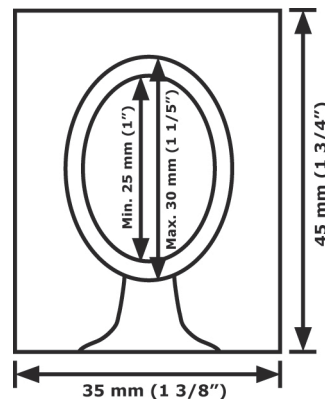
Notes to the photographer

The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.



Appendix C

Medical Instructions

A medical exam is obligatory for yourself, your spouse or common-law partner and your dependent children, even if they are not accompanying you to Canada. This also includes children whom you have joint custody even if the children usually live with the other parent and will not accompany you to Canada.

Canadian immigration law defines as inadmissible to Canada a person who is suffering from any disease, disorder, disability or other health impairment as a result of the nature, severity or probable duration of which, in the opinion of a medical officer concurred with by at least one other medical officer, they are or are likely to be a danger to public health or to public safety, or their admission would cause or might reasonably be expected to cause excessive demands on health or social services. If your family member is inadmissible, you will also be inadmissible.

You will receive the forms and instructions for the medical exam, as well as the list of designated doctors in your country of residence, when a positive selection decision is made (usually at the time of the interview or when the decision is made to waive the interview). It is up to you to make an appointment with the designated doctor of your choice. You are also responsible for paying all the fees for the examination.

The permanent resident visa has the same validity as the medical results, that is, 12 months from the date of the first exam or test.