



IMMIGRATION Canada

Application for Permanent Residence

- Provincial Nominees
- Quebec Skilled Workers

Visa Office Specific Instructions

Islamabad

(For citizens and residents of
Afghanistan)

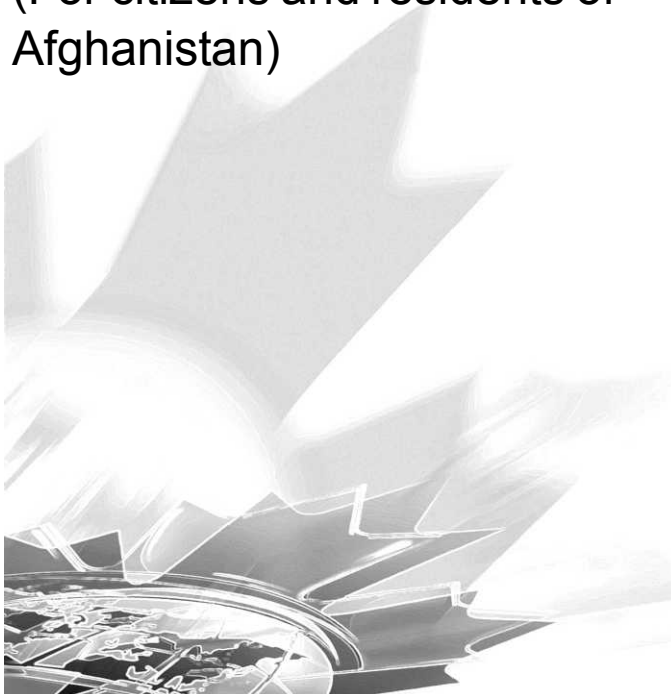


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**Cette trousse est également
disponible en français**

Appendix A Checklist

Assemble all your documents as listed. Check (ž) each applicable item on the checklist and attach the checklist to your documents (a paper clip will do). Place all the documents in a sealed envelope. Send **originals** of all documents, including the *Certificat de sélection du Québec (CSQ)*, if you intend to live in the province of Quebec, and the police certificates. Please note that affidavits are **not** acceptable. If your documents are not in English or French, send a notarized (certified) translation with a copy of the original.

If you are applying as a **Provincial Nominee**, use column **P**.

If you are applying as a **Quebec-Selected Applicant**, use column **Q**.

Note: Residents and citizens of Pakistan must refer to the **London, United Kingdom** visa office instructions and submit their application to the London, United Kingdom visa office.

| | | P | Q |
|-----------|--|--------------------------|--------------------------|
| 1. | FORMS | | |
| | See the " Complete the application " section on our website for specific instructions on how to complete the questions on each of the following forms. | | |
| | GENERIC APPLICATION FORM FOR CANADA (IMM 0008) | <input type="checkbox"/> | <input type="checkbox"/> |
| | Check that it is completed by the principal applicant. | | |
| | ADDITIONAL DEPENDANTS/DECLARATION (IMM 0008DEP) - This form is completed by you, the principal applicant, if you have more than five (5) family members. | <input type="checkbox"/> | <input type="checkbox"/> |
| | SCHEDULE A: BACKGROUND/DECLARATION (IMM 5669) | <input type="checkbox"/> | <input type="checkbox"/> |
| | Include a Schedule A form completed by: | | |
| | <ul style="list-style-type: none"> the principal applicant spouse or common-law partner each dependent child over 18 years of age | | |
| | SCHEDULE 4: ECONOMIC CLASSES – PROVINCIAL NOMINEES | <input type="checkbox"/> | |
| | Completed by the principal applicant. | | |
| | SCHEDULE 4A: ECONOMIC CLASSES - PROVINCIAL NOMINEES - BUSINESS NOMINEES | <input type="checkbox"/> | |
| | Completed by the principal applicant. | | |
| | Complete Schedule 4A if you are being nominated with the intention of establishing or purchasing a business, becoming a partner in a business, or working as a self-employed person. | | |
| | SCHEDULE 5: DECLARATION OF INTENT TO RESIDE IN QUEBEC: ECONOMIC CLASSES | | <input type="checkbox"/> |
| | Completed by the principal applicant. | | |

ORIGINAL CERTIFICAT DE SÉLECTION DU QUÉBEC (CSQ)

Copy labelled "Immigration Canada" for:

- you (the principal applicant);
- your spouse or common-law partner; and
- your dependent children.

ADDITIONAL FAMILY INFORMATION (IMM 5406)

Completed by:

- the principal applicant
- spouse or common-law partner
- each dependent child over the age of 18 years

USE OF A REPRESENTATIVE (IMM 5476)

Complete and include this form in your application if you have a representative.

2. IDENTITY AND CIVIL STATUS DOCUMENTS

- Photocopies of identification cards, Tazkira or Shinakhti Pass, with certified translation in English or French for you and your spouse or common-law partner.
- Original birth certificates for **you and your spouse or common-law partner**, with certified translations into English or French. A birth certificate is normally acceptable if registration was made shortly after the birth. The birth certificate must:
 - bear the name of the person whose birth it records, and
 - have been issued by an official responsible for the registration of births in the municipality or district in which the birth took place.
- Original marriage certificate or "Nikah Nama" issued by an official responsible for the registration of marriages in the district in which the marriage took place and bearing the Nikah registry seal, along with a certified English or French translation.
- Wedding photographs.

Note: Christians should provide an extract from the marriage registry or the church where the marriage was performed.
- Final divorce, annulment or separation certificates for you and your spouse. "Statements of divorce" are not acceptable.
- Death certificate for former spouse if applicable.
- Photocopy of **citizenship certificate, permanent resident card or visa** (formerly called "immigrant visa") for any family members who are Canadian citizens or permanent residents of Canada

3. CHILDREN'S INFORMATION (IF APPLICABLE)

- Children's birth certificates (which name their parents)
- Proof of legal registration of adoption for adopted dependent children
- Proof of custody for children under the age of 18 and proof that the children may be removed from the jurisdiction of the court
- If the children will not accompany you to Canada, proof that you have fulfilled any obligation stated in custody agreements
- Proof of **continuous full-time studies** of all dependent children aged 22 or over, including:
 - complete school records/transcripts since attaining age 22;
 - letters from the schools indicating the number of hours of classes attended per day, and the number of days attended per week;
 - proof of full financial support by parents since reaching age 22.

4. TRAVEL DOCUMENTS AND PASSPORTS

- Passports or travel documents for you, your spouse or common-law partner and your dependent children. Include only copies of pages showing:
 - the passport number,
 - date of issue and expiry,
 - your photo, name, date and place of birth.
- If you live in a country different from your nationality, include a photocopy of your visa for the country where you currently live.
- You must hold a valid regular passport; diplomatic, official, service or public affairs passports **are not** valid for immigration to Canada.

5. PROOF OF RELATIONSHIP IN CANADA (IF APPLICABLE)

- Proof of relationship to your close relative in Canada, such as birth, marriage or adoption certificates.
- **If your close relative is a permanent resident of Canada:** photocopy of his or her Record of Landing (IMM 1000), Confirmation of Permanent Residence or Permanent Resident Card.
- **If your close relative is a Canadian citizen:** proof of Canadian citizenship, such as a photocopy of pages of a Canadian passport or Canadian citizenship card.

6. EDUCATION/TRAINING/QUALIFICATIONS

For you and your spouse or common-law partner:

- **Post-secondary education documents:** vocational or technical certificates or diplomas;
- **College or university documents:** certification of completion and the graduation degree, diploma, or certificate issued by the college or university and the evaluation committee;
- **Transcripts:** original transcripts of all degrees must be submitted in university-sealed envelopes.
- **Professional qualifications certificates:** notarized professional qualifications certificates should be submitted if available. (e.g., Engineer, Computer Programmer, Accountant, Economist, Translator/Interpreter, Architect etc.)

7. WORK EXPERIENCE

For you and your spouse or common-law partner:

- notarized employment contracts from your present and past employers, accompanied by an English or French translation
- original and up-to-date letters of reference from your past and current employers. Letters must be written on company letterhead and show the company's full address, telephone and fax numbers, and be stamped with the company's official seal.

Letters must include all of the following information:

- the specific period of your employment with the company
- the positions you have held during the period of employment and the time spent in each position
- full details of your main responsibilities and duties in each position
- your total annual salary plus benefits
- the signature of your immediate supervisor or the personnel officer of the company
- a business card of the person signing

If you cannot provide a reference from your current employer, provide a written explanation (i.e. employment contracts, work descriptions, performance appraisals describing job duties).

| | | P | Q |
|-----|---|--------------------------|--------------------------|
| 8. | <p>NON-ACCOMPANYING FAMILY MEMBERS DECLARATION (IF APPLICABLE):</p> <p>If you have a spouse, common-law partner or dependent children and you do not intend to include them in your application for permanent residence, submit with your application:</p> <ul style="list-style-type: none"> • a notarized statutory declaration stating your intention to proceed to Canada without your family members, and • confirming that you understand that your family members must meet immigration requirements in their own right if they wish to join you in Canada. | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. | <p>POLICE CERTIFICATES AND CLEARANCES</p> <p>Please consult our website at: www.cic.gc.ca/english/information/security/police-cert/index.asp for specific and up-to-date information on how to obtain police certificates from any country.</p> <p>Note: For applications received at the (CIO) prior to June 26, 2010, you must submit police certificates with your complete application and supporting documents to the visa office within the 120 day deadline set out by the CIO.</p> <p>If your application is received at the CIO on or after June 26, 2010, you are strongly encouraged to submit your police certificates with your application to the CIO. If you are unable to obtain all the necessary police certificates, you may still send your application to the CIO without them. However, please note that if your application is placed into processing you must be ready to submit them to the visa office when requested.</p> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | <p>FEE PAYMENT</p> <p>Follow these instructions to pay the fees. If you do not, we will return your application. Processing fees are not refundable.</p> <p>Payment Instructions You must use a bank draft and pay the full immigration processing fee in Canadian dollars or Pakistani rupees. Write your name and address on the back. Make sure that you have sent the correct type of bank draft; otherwise, your application will be returned to you. Do not enclose cash.</p> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. | <p>PHOTO REQUIREMENTS</p> <p>Supply four (4) photos for each member of your family and yourself. Follow the instructions provided in section How to Complete the Forms of the application guide and in Appendix B: Photo Specifications.</p> | <input type="checkbox"/> | <input type="checkbox"/> |

Mailing your application

Mailing to the Visa Office

Place all your documents in a sealed envelope and mail them to:

Immigration Section

Canadian High Commission

P.O. Box 1042

Islamabad, Pakistan

All documents are subject to verification. Applicants who submit documents which are fraudulent or which have been obtained improperly or illegally will be refused.

Authorization to Disclose Information

I, _____, hereby authorize the Canadian High Commission, Islamabad, to contact all governmental authorities, including all police, judicial, state and educational authorities, in all countries in which I and my family members may have lived, to verify information provided in my application for immigration to Canada. I further authorize the Canadian High Commission, Islamabad, to contact all private businesses, including educational institutions, banks and past and present employers with which I have had dealings, to verify documents and information submitted in support of my application.

I authorize all such governmental and private institutions to release to the Canadian High Commission, Islamabad, all records and information that they may possess on behalf of myself and those family members included in my application.

I understand that the information obtained by the Canadian High Commission will be used to assist in evaluating my suitability for admission to Canada under the *Canadian Immigration and Refugee Protection Act and Regulations*.

Signature of Applicant: _____ Date: _____

Appendix B

Photo Specifications

Notes to the applicant

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

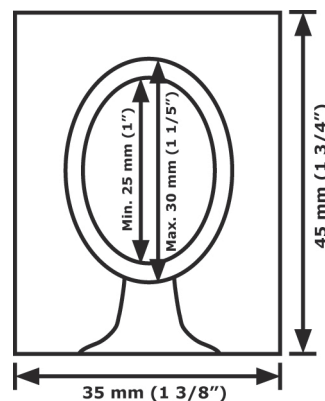
Notes to the photographer

The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.



Appendix C

Medical Instructions

Everyone included in your application, whether accompanying you to Canada or not, must undergo a medical examination with a physician designated by the Canadian High Commission. Instructions for this examination will be provided **after** your application has been assessed by a Canadian visa officer.

You will be responsible for the costs of the medical examination for all your family members.

At the time of medical examination, you and all family members will be required to present individual passports as evidence of identity. **If each of your family members does not already have an individual passport, you should apply to obtain them now.**