
IMMIGRATION

Canada

Work permit

Rabat Visa Office Instructions



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This application is made available free by
Immigration, Refugees and Citizenship
Canada and is not to be sold to applicants.

**Cette trousse est également disponible en
français**

Application for a work permit – Checklist

Complete and place this checklist on top of your application.

Submit a certified translation with any document that is not in English or French.

Failure to submit all required documentation may result in the refusal of your application or processing delays.

It is normally advisable to wait until you receive the letter of authorization to work in Canada from the Embassy before finalizing travel plans.

Number of people travelling to Canada (principal applicant and accompanying family members):

In addition to a work permit, are you submitting applications for the following?

		Number required:
Spouse or common law partner	Open work permit - complete an application for a work permit <u>IMM 1295</u>	Number required: <input type="text"/>
	Temporary resident visa (if not applying for an open work permit) <u>IMM 5257</u> is required	Number required: <input type="text"/>
Minor Children	Open study permit - for accompanying children aged 5-18 years old - <u>IMM 1294</u> is required	Number required: <input type="text"/>
	Temporary resident visa (if a study permit is not required) - <u>IMM 5257</u> is required	Number required: <input type="text"/>

Submit the following items:

A copy of the Labour Market Impact Assessment (LMIA) obtained by your employer in Canada.

This is a document from Employment and Social Development Canada/Service Canada that gives your employer permission to hire a foreign worker. Find out if your employer needs an LMIA.

IF you are exempt from LMIA, your employer must pay additional fees. A Form Aid is available to help employers complete the Offer of employment form.

Two passport photographs for each applicant, signed, dated and taken in the past six months. Write the name and birth date of the individual on the back.

Valid passport from each person requiring a temporary resident visa. Your passport should be valid for at least six months from the date of travel to Canada. The permit cannot be issued for a longer validity than the passport.

Include all cancelled or expired passports , if applicable. If you do not reside in your country of citizenship, please provide your work permit or temporary stay permit.	<input type="checkbox"/>
A photocopy of the bio-data page of each applicant's passport.	<input type="checkbox"/>
Copies of birth certificates for minor children and marriage certificate , as applicable.	<input type="checkbox"/>
"Fiche anthropométrique" from Morocco and police certificates from all countries in which you have resided for more than six months.	<input type="checkbox"/>
Job offer from your employer in Canada on letter-head paper indicating your job title, duties, salary and dates of employment. Submit a copy of your contract if possible. If you submit your application less than one month before you are supposed to start work , submit a letter from your employer allowing a later starting date.	<input type="checkbox"/>
Evidence that you meet the requirements of the job offer (certified copies of all your diplomas and attestations for all your previous employments specifying tasks carried out).	<input type="checkbox"/>
If you intend to work in the province of Quebec, you will have to submit the "Certificat d'acceptation du Québec » (CAQ) . To get your CAQ, you should contact the " Ministère de l'immigration, de la Diversité et de l'Inclusion " and fill out the form.	<input type="checkbox"/>
If you have answered "yes" to any of the background information questions on the application form, provide a completed and signed Schedule 1 form (Application for Temporary Resident Visa - IMM 5257B) and include it with your application.	<input type="checkbox"/>
Family Information Form IMM 5707 , fully completed, dated and signed.	<input type="checkbox"/>

Applicants applying in the categories below should also submit the following documents:

Nurses, doctors and other medical professionals	
Please note that you will be required to undergo a medical examination	
Letter confirming eligibility for interim licensing or registration with the regulatory body in the province to which you are destined in Canada (for example: the College of Registered Nurses or the College of Physicians and Surgeons.) Clinical fellows destined to British Columbia, Ontario or Alberta do not require a letter from the regulatory body.	<input type="checkbox"/>
Intra-company transferees	

Letter from employer explaining why your transfer is necessary and how you meet the requirements.	<input type="checkbox"/>
Evidence of relationship between current employer and employer in Canada.	<input type="checkbox"/>
Live-in caregivers	
Evidence of completion of high school	<input type="checkbox"/>
Contract with your employer in Canada as well as proofs of your employer's income (Notice of assessment for the last two years and proof of employment)	<input type="checkbox"/>
Evidence of language ability in French or English.	<input type="checkbox"/>
Evidence that you meet the training or experience requirements of the programme (for example: education certificates or reference letters outlining your duties and dates of employment).	<input type="checkbox"/>
Truck drivers	
Evidence of completion of high school .	<input type="checkbox"/>
Copy of driving licence (and counterpart document D740, if applicable).	<input type="checkbox"/>
Low skilled workers questionnaire - fully completed.	<input type="checkbox"/>
Evidence of financial ability to support accompanying family members.	<input type="checkbox"/>
Provincial nominees	
Provincial nominee certificate.	<input type="checkbox"/>
Post-doctoral fellows	
Evidence of PhD completion (PhD certificate or letter from your university).	<input type="checkbox"/>
Proof and details of scholarship	<input type="checkbox"/>
Visiting researchers	
Research proposal outlining the following: <ul style="list-style-type: none"> • research you will undertake in Canada, • goals of research in relation to your academic pursuits in your own country, • how you were chosen and • amount and source of any funding you will receive. 	<input type="checkbox"/>
Media crew	

Full details of filming including purpose, location, dates, type of production, distribution and targeted audience.	<input type="checkbox"/>
Telefilm Canada Co-op Agreement , if applicable.	<input type="checkbox"/>
Quebec English language assistants Please note that you will be required to undergo a medical examination	
Déclaration d'affectation from the Ministère de l'Éducation du Québec confirming details of your placement.	<input type="checkbox"/>
Charitable workers	
Charity registration number of the employer in Canada.	<input type="checkbox"/>

Live-in caregiver questionnaire

Include this completed questionnaire with your application for a work permit.

Name:

Employment contract:

Have you worked for this employer previously? Yes | No

How did you establish contact with the employer?

List any individuals or agencies involved in establishing contact with the employer:

Employment history:

Please list all past employment since leaving school (include your employers contact details and address; number of hours worked per week and description of duties):

1. Employer's contact details

Name:

Phone:

Address:

Hours worked per week:

Description of duties:

2. Employer's contact details

Name:

Phone:

Address:

Hours worked per week:

Description of duties:

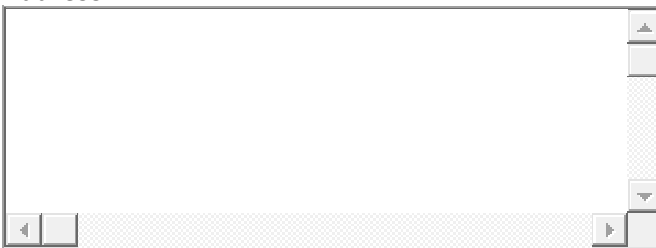


3. Employer's contact details

Name:


Phone:

Address:



Hours worked per week:

Description of duties:



4. Employer's contact details

Name:

Phone:

Address:

Hours worked per week:

Description of duties:

5. Employer's contact details

Name:

Phone:

Address:

Hours worked per week:

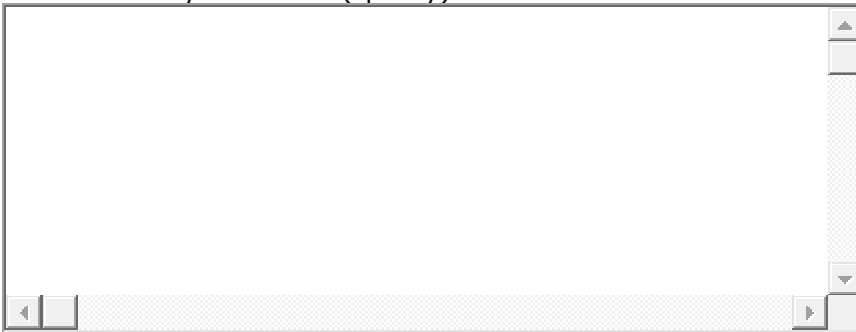
Description of duties:



Education:

Senior Secondary (date completed):

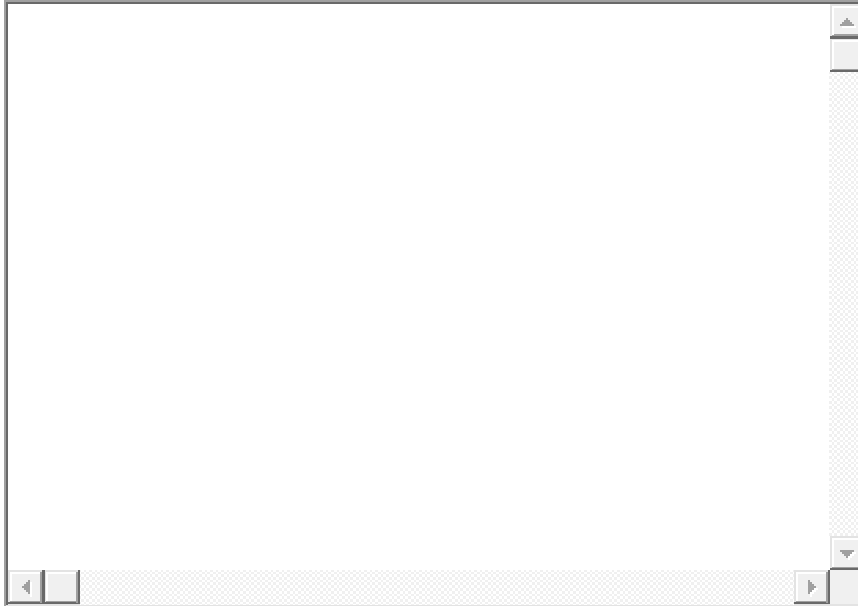
Post Secondary Education (specify):



Certificates and diplomas (beginning with "0" level or JSSC):



Full details of classroom training as a caregiver: (if applicable please include dates, hours of study and copies of certificates and transcripts)

A large, empty rectangular text area with a thin black border. It features a vertical scrollbar on the right side and horizontal scrollbars at the top and bottom, indicating it is a scrollable field for entering text.

Do you speak, read and write:

English fluently | well | with difficulty | not at all
French fluently | well | with difficulty | not at all

Canadian contacts:

Provide the contact details of any friends or relatives residing in Canada:

Surname:

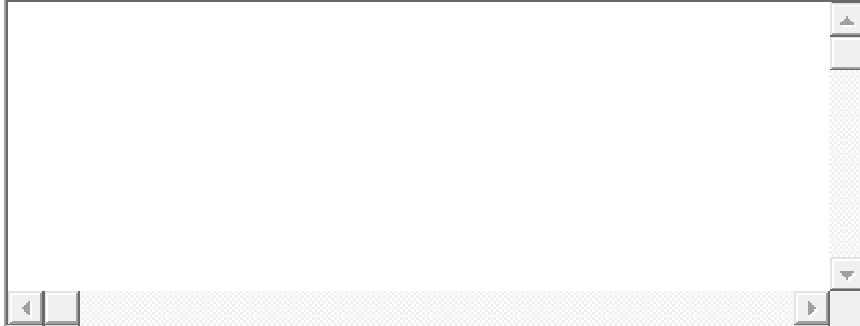
Given name:

Address:

Relationship:

Canadian experience:

Have you previously visited, worked or studied in Canada? Yes | No
If so, provide details:



Low skilled workers - Additional information

The following information will assist in the evaluation of your application for a work permit. The work permit must be issued by our office before entering Canada. The licensing, under this program may only be done with a "notice to the labor market" prepared by the agents in Canada.

Write in capital letters.

Your full name:

Your citizenship:

Your status in your country of residence if you are not a citizen of this country:

Will your dependants (spouse or partner, children over the age of 18) accompany you to Canada? :

yes no

Where do they currently reside?:

How will you be paying for your flight, education, and to meet your daily needs?

What is your current employment or education level (for students)?

What are your duties?

How long have you worked there?

List and provide the dates of jobs you have held for the past 10 years:

Business name:

From : | To :

Address :

Business name:

From : | To :

Address :

Business name:

From : | To :

Address :

Business name:

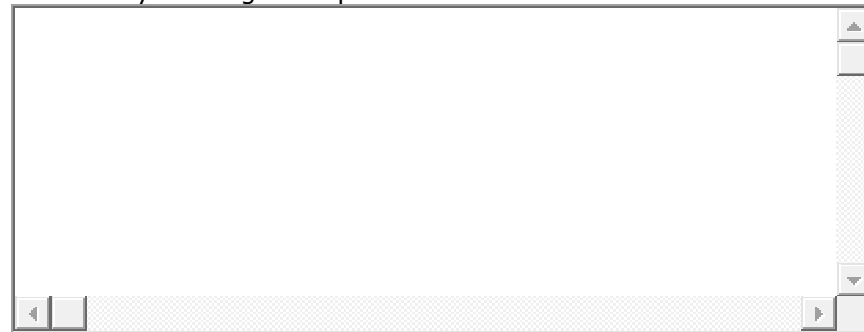
From : | To :

Address:

Under this program, applicants may work in Canada for a period of 24 months*, after which they MUST leave Canada and stay abroad for at least four months. If you want to reapply for a work permit after the expiry of the first, which country will you reside in during these four mandatory

months?

What are your long-term plans?



* You made an application for a work permit. It is possible to be "designated" by a Canadian province and get permission to apply for permanent residence while continuing to work. However, the "designation" of people holding work permits is rare and cannot be guaranteed in advance. Obtaining permanent residence cannot be assured. It is not recommended to take definitive steps (sale of property, etc.) to come to Canada before your permanent residence visa is issued.