
IMMIGRATION Canada

Work permit

Tel Aviv Visa Office Instructions



Table of contents

Document checklist – Work permit

Document checklist – Work permit in the live-in caregiver program

Low skill project application – Supplementary information

This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

Cette trousse est également disponible en français

Application for a work permit – Checklist

Complete and place this checklist on top of your application.

Include a certified translation with any document that is not in English or French.

Failure to submit all required documentation may result in the refusal of your application or processing delays.

Travel plans are done at your own risk until you receive from the Embassy the Letter of authorization to work in Canada.

Number of people travelling to Canada (principal applicant and accompanying family members):

In addition to a work permit, are you submitting applications for the following?

		Number required:
Spouse or common law partner	Open work permit - complete an application for a work permit.	Number required: <input type="text"/>
	Temporary resident visa (if not applying for an open work permit) - complete an application for a temporary resident visa.	Number required: <input type="text"/>
Minor children	Open study permit - for accompanying children aged 6-18 years old -complete an application for a study permit but no additional documents are required unless studying in Quebec, in which case the child must include a <i>Certificat d'Acceptation du Quebec (CAQ)</i> .	Number required: <input type="text"/>
	Temporary resident visa (if a study permit is not required) - complete an application for a temporary resident visa if applicable.	Number required: <input type="text"/>
Dependant over 18	Study permit – complete an application for a study permit which must include a letter of acceptance from a college or university in Canada.	Number required: <input type="text"/>
	Temporary resident visa (if a study permit is not required) – complete an application for a temporary resident visa, if applicable.	Number required: <input type="text"/>

Submit the following items:	
If you do not reside in your country of citizenship, please provide your work permit or temporary stay permit.	<input type="checkbox"/>
Note: Holders of Israeli national passports do not require a temporary resident visa to visit Canada.	

Israeli police certificate (for applicants 18 and older): Submit a declaration stating the date on which you applied for the police certificate. Please note that Israeli police certificates are provided by the police directly to our office.	<input type="checkbox"/>
Family Information Form IMM 5707, fully completed, dated and signed.	<input type="checkbox"/>
If applicable, you must also submit:	
If a minor is travelling with only one parent, custody documents or notarized permission from the other parent is required.	<input type="checkbox"/>
Completed and signed Schedule 1 form (Application for Temporary Resident Visa – IMM 5257B).	<input type="checkbox"/>

Specific additional requirements apply to the following occupations:

Nurses, doctors and other medical professionals	
*Please note that you will be required to undergo a medical examination	
Letter confirming eligibility for interim licensing or registration with the regulatory body in the province to which you are destined in Canada (example: the College of Registered Nurses or the College of Physicians and Surgeons.) Clinical fellows destined to British Columbia, Ontario or Alberta do not require a letter from the regulatory body.	<input type="checkbox"/>
Intra-company transferees	
Letter from employer explaining why your transfer is necessary and how you meet the requirements.	<input type="checkbox"/>
Evidence of relationship between your current employer and employer in Canada.	<input type="checkbox"/>
Live-in caregivers	
Evidence of completion of high school or secondary school	<input type="checkbox"/>
Original police certificates from every country you have lived for more than six months since the age of 18.	<input type="checkbox"/>
Your contract with your employer in Canada	<input type="checkbox"/>
Evidence of language ability in French or English.	<input type="checkbox"/>
Evidence that you meet the requirements of the job, either through education, training or experience Note: this should include letters of reference from previous employers and proof that this work was legal employment (evidence that all mandatory tax and social services deductions have been paid)	<input type="checkbox"/>

Truck drivers	
Evidence of completion of high school .	<input type="checkbox"/>
Copy of driving license (and counterpart document D740, if applicable).	<input type="checkbox"/>
Original police certificate from your country of residence issued within the past 12 months.	<input type="checkbox"/>
Low skilled project questionnaire - fully completed.	<input type="checkbox"/>
Evidence of financial ability to support accompanying family members.	<input type="checkbox"/>
Provincial nominees	
Provincial nominee certificate.	<input type="checkbox"/>
Post-doctoral fellows	
Evidence of PhD completion (PhD certificate or letter from your university).	<input type="checkbox"/>
Visiting researchers	
Research proposal outlining the following: <ul style="list-style-type: none"> • research you will undertake in Canada, • goals of research in relation to your academic pursuits in your own country, • how you were chosen and • amount and source of any funding you will receive. 	<input type="checkbox"/>
Media crew	
Full details of filming including purpose, location, dates, type of production, distribution audience.	<input type="checkbox"/>
Telefilm Canada Co-op Agreement , if applicable.	<input type="checkbox"/>
Construction workers	
Original police certificate from your country of residence issued within the past 12 months.	<input type="checkbox"/>
Quebec English language assistants	
*Please note that you will be required to undergo a medical examination	
Déclaration d'affectation from the Ministère de l'Éducation du Québec confirming details of your placement.	<input type="checkbox"/>
Charitable workers	
Charity registration number of the employer in Canada.	<input type="checkbox"/>

Original police certificate from your country of residence issued within the past 12 months.



Application for a work permit in the live-in caregiver program – Checklist

Complete and place this checklist on top of your application.

Include a certified translation with any document that is not in English or French.

Failure to submit all the required documentation may result in refusal of your application and/or processing delays.

Travel plans are done at your own risk until you receive the letter of authorization to work in Canada from the Embassy.

Submit the following items:	
The validity of a work permit or visa cannot go beyond the validity of the passport. If you do not reside in your country of citizenship, please provide a copy of your valid work permit or temporary stay permit.	<input type="checkbox"/>
Reference letters from present or past employers that detail your duties.	<input type="checkbox"/>
Canadian employer income – if your employer agrees, you may include a copy of your potential employer’s Income Tax Notice of Assessment (NOA) for the past two years.	<input type="checkbox"/>
Employer-employee contract meeting the standard work conditions of the province where you will work.	<input type="checkbox"/>
Academic documents – Originals and photocopies of school transcripts (beginning in secondary school), certificates and diplomas (Note: You will need to show the originals at your interview).	<input type="checkbox"/>
Original police clearance certificates for the applicant above 18 years of age. Certificates are also required for each of the countries in which you stayed more than 6 months since you turned 18.	<input type="checkbox"/>

Low skill project application - Supplementary information

Your answers to the questions below will help us to assess your application for a work permit as quickly as possible. Note that the work permit must be approved by this office before you seek entry to Canada, and that it can be issued, for this program, only on the basis of a "Labour Market Impact Assessment" prepared by officials in Canada and sent to us.

Your name:

Your citizenship:

Status in your country of residence if you are not a citizen of that country:

Will your dependants (spouse or partner, children over the age of 18) accompany you to Canada? :

yes no

Where do they currently reside?:

If they are to accompany you, how will you cover the cost of flights, education and living in Canada? :

What is your present job title (or level if full-time student)? :

What are your job duties? :

How long have you been employed at the same place? :

List other jobs you have had in the past ten years with approximate dates:

Under this project, applicants may be authorized to work in Canada for up to 24 months*, after which they **MUST** leave and remain outside Canada for at least four months. If you are planning to reapply for another work permit when the first expires, where do you plan to live during the four months that you are required to be abroad? :

What are your long-term plans?

*You are applying for a temporary work permit. It is possible to be "nominated" by a province while in Canada and to be allowed to apply for permanent residence while continuing to work there. However, nominations of persons holding temporary work permits are quite rare and definitely cannot be guaranteed in advance. Nor can the success of a permanent residence application be guaranteed. No one should take any irrevocable step (sale of property, etc.) to move to Canada permanently unless they have been issued a permanent resident visa.